



Beltrami County Law Enforcement Center

613 Minnesota Ave NW, Bemidji, MN 56601
Phone: 218-333-4187 Fax: 218-333-4271
Email: sheriff.records@co.beltrami.mn.us

Data Request Form

Law Enforcement data will be provided pursuant to rules set forth in Minnesota Statute 13.82. We will respond to your request within a reasonable time as per MN Stat 13.03 and 13.04. Providing this data is optional for a request for public data. If your request is for private data you will also be required to produce proof of your legal right to it, such as providing photographic identification before being given private data about yourself.

Requestor Information:

| | | | |
|----------|----------------|------------------------|--|
| Date: | Name: | | |
| Address: | | City, State, Zip Code: | |
| Phone: | Email Address: | | |

Information Request ****MANDATORY**** Please be specific to what you are requesting:

I am requesting information regarding:

- Myself – I am the subject of the data
- Someone else – I am not the subject of the data
- A juvenile – I am the juvenile's legal parent, guardian or custodian

I am request data in the following way (see fee schedule):

- Email/Electronic Copy
- Printed Copies – I want a copy of the requested information
- U.S. Mail – I want the requested information mailed to me
- No Copies/In-Person Review – I do not want copies but wish to inspect the requested information.

Please call me at the number listed above to schedule a time when records will be available for viewing.

Signature: _____

Completed by Records Personnel:

Identity Verified for Private Information:

- DL or other ID
- Personal Knowledge
- Other form of verification, explain: _____