



Beltrami County Highway Department

Mailbox Policy and Guidelines

Policy (as approved in Snow and Ice Control Policy, adopted 2011)

Mailbox and post installation, along with the on-going maintenance, is the responsibility of the property owner. All mailboxes placed within the public right-of-way are owned by the property owner and are placed there at the owner's risk. The Highway Department will repair or replace properly located, installed and maintained mailboxes and/or supports damaged by actual physical contact with a County Highway truck or equipment. The Highway Department does not provide special mailbox installations or decorative designs. Damaged supports will be replaced with the Department's swing-away type support.

Guidelines

- Beltrami County Highway Department provides and installs swing-away type mailbox supports at no cost on all county roads. There is a fee for all non-county roads.
- Neither the Beltrami County Highway Department nor U.S. Postal Service issue permits for the placement of mailboxes within the public right-of-way.
- The installation of mailbox and support, along with the on-going maintenance, shall conform with current U.S. Postal Service, State, and County standards.
 - Mailbox supports shall be designed so that if struck it will bend or fall away from the striking vehicle to prevent severe damage to the vehicle or injury to the traveling public. Supports shall not be made of materials stronger than a wooden 4 x 4-inch post or a 2-inch diameter metal pipe that weighs more than three (3) pounds per lineal foot. Massive supports such as telephone poles, heavy metal posts, concrete posts, antique farm equipment, or other similar items are prohibited.
- No other objects, such as landscaping boulders or fences, may be placed near the mailbox.
- County operators take careful care and consideration when plowing snow in the vicinity of mailbox supports, however, there are times when they may be damaged during the snow removal operations. Most of the time it is the weight of the snow coming off the plow that damages a mailbox, which is not the responsibility for the County to fix.